



Meeting Minutes

Date: April 18, 2019 11:00 AM

**UWF Archeology Building
207 E. Main Street
Pensacola, FL 32501**

Consumers: 2	Guests: 6	Organization Representation: 14	Total: 21
-------------------------	----------------------	--	----------------------

Agenda	Discussion	Plan of Action
Welcome & Meeting Guidelines: 2 min	Welcome. Reading of Notice. Moment of silence was observed. Reminder to sign in	
Introductions & Remembrances: 5 min	Introductions	
Review & Approve Minutes 3 min	Debbie motioned to approve and accept minutes, Saranne seconded.	
Lead Agency (LSF) Financial Report HOPWA report Lead Agency role w/ NoFLAC 20 min	18-19 RW Contract ended in March. New contract began April 1 st . Beth mentioned LSF computer problems which caused inaccuracies in expenditure reports. Working on repairing inaccuracies. Tom suggested skipping until next meeting. Beth mentioned to get word out about services we provide. Questions were raised regarding 2 HOPWA clients residing in the same household. How can we help them? Michele said 5 units per year, per household. The amounts of money and units depend on the living dynamics and how the bills are paid and/or split. TBRA is different, it's every month. UBER began April 1 st , going well so far.	
Old Business:	Elections and mtgs in FtWalton. May be easier to bring people from OASIS	

	to here. Possibly time staggering to an evening as well. Meetings are from consumers and they have a hard time attending during work hours. James mentioned to put a motion to pay for transportation for a small group from Ft Walton to come to Pensacola instead of everyone else going to Ft Walton.	
New Business: HAPC report DOH role w/NoFLAC NoFLAC recruiting New CAG chair- Debbie Standards and Quality Chair Committee reports- Saranne Organizational Updates 30 min	HAPC report attached. Debbie – Statewide needs assessment PCPG. Mallory available to attend Tampa meeting. 2019 needs assessment survey coming out soon. Share the link far and wide. 10% response rate requested. New surgeon general, state ADAP will move. July NoFlac mtg chair and co-chair elections. Submit nominations to Josh or Debbie. Saranne – First subcommittee mtg yesterday. Updating CQM Quality management plan is a requirement of the State. OASIS – Positive living conference, Sept 20-22. Registration opens May 1 st . Client Assistance? Scholarships available on website.	
Adjournment & Open Mike	Closing	